

Mount Holly Springs Borough Authority  
200 Harman Street  
Mt. Holly Springs, PA 17065

Regular Meeting Minutes  
November 9, 2023

**CALL TO ORDER**

Chairman Mike Gwozdecki called the November 9, 2023 Authority meeting to order at 5:00 p.m. Members stood and recited the Pledge of Allegiance to the flag.

**MEMBERS PRESENT**

Mike Gwozdecki, Brian Robertson, Judy Russell, Marlin Stoner, Pennoni Engineer Greg Rogalski

**MEMBERS ABSENT** Deb Halpin-Brophy and Josh Kuhn

**BOROUGH** Chief/Borough Manager Tom Day

**BILL ADJUSTMENT REQUESTS**

Burr and Julie Beard, 25 Chestnut Street submitted a bill adjustment request do to a leaking toilet flapper that was repaired on October 16<sup>th</sup>. The Authority reviewed the account screen. Mike Gwozdecki made a motion to adjust the 3<sup>rd</sup> quarter billing to 8,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

A bill adjustment request was submitted by Neidlinger Rentals for 203 Chestnut Street. Mr. Day stated the water heater exploded and they had to tear up the floors and blistered the walls. The tenant could not get ahold of Neidlinger until the Borough got involved. The Borough was going to condemn the property. They have been working on it for over a month. The tenant lost everything and he did not have renters insurance.

Mike Gwozdecki made a motion to adjust the 3<sup>rd</sup> quarter bill to 22,000 gallons of usage. The motion was seconded by Marlin Stoner. Motion passed.

**REVIEW OF REGULAR MEETING MINUTES-OCTOBER 12, 2023**

Mike Gwozdecki asked if Tom and Greg did anything with the I & I matter. Mr. Day replied no.

Mr. Gwozdecki asked the latest on South Middleton. Mr. Day stated the \$100,000 was deposited. The latest bill, based off the revised report completed by Nick was a significant change. In 2021, South Middleton owed the Authority a balance of \$5071. In 2022, South Middleton owed the Authority \$108,000 and for the first three quarters of 2023 they owed

\$62,634.00. The grand total was \$175,776.61 less the \$100,000 they gave at the end of August as good faith money. Mr. Day indicated the attorney is advising him to figure out the interest rate based off of what they owed. South Middleton should have continued making the quarterly payments to the Authority based off of what they were paying in 2021. The money owed to the Authority should have been put in an escrow account. South Middleton feels they should not have to pay any penalties or interest off the money.

Mr. Robertson asked Mike if he talked with Terry Rickert. Mr. Gwozdecki indicated no.

Judy Russell made a motion to approve the meeting minutes of October 12, 2023. The motion was seconded by Marlin Stoner. Motion passed.

### **BILLS FOR APPROVAL**

Judy Russell made a motion to approve payment of the water and sewer bills for October 2023. The motion was seconded by Brian Robertson. Motion passed.

### **ENGINEER'S REPORT**

Mr. Rogalski reported DEP had some additional questions on the Chapter 94 report from last year.

Mr. Rogalski stated he would get together with Josh to have a look at the exposed sewer line and look at the I & I map.

### **OLD BUSINESS**

**2024 Water & Sewer Budgets**-Mike Gwozdecki made a motion to adopt the 2024 sewer budget at \$814,400 and the water budget at \$321,750. The motion was seconded by Brian Robertson. Motion passed.

An agreement was signed with Susquehanna Environmental for operations at the wastewater treatment plant with no increase in cost. Mr. Day indicated he signed the agreement.

Mr. Day reported the fire hydrants have been painted. Also, the broken hydrant has not been repaired.

Mike Gwozdecki asked about the Maple Street Well and if there was any word on the grant. Mr. Day indicated they have not announced the awards for the grant. There are two grants pending. One is half million dollar grant to replace the asbestos pipe that runs from McLand to the back of McCoy's property. The other is grant is for 5.5 million grant to extend the water on the South end of town.

## **NEW BUSINESS**

**Treasurer's Report**-Brian Robertson made a motion to approve the October Treasurer's Report as submitted. The motion was seconded Marlin Stoner. Motion passed.

**Borough Report**-Tom Day reported he has a meeting Monday with Kyle Petty on the Brokerage report.

Mr. Day reported roof at the sewer plant and the pump station are in need of replacement. The Borough employees will be doing the work. The seamless spouting will have to be contracted out.

Mr. Day reported the Hill Street tanks looks great.

Mr. Day reported the land across from the tanks, the two lots Habitat for Humanity owns, will be given to the Authority. The attorney is working on the matter.

The Authority members decided not to conduct an Authority meeting on December 14, 2023.

Marlin Stoner's term is up on December 31, 2023 and he declined another term. Mr. Gwozdecki stated he would contact Joe Conrad concerning a position on the Authority.

## **ADJOURN**

Mike Gwozdecki adjourned the November 9, 2023 Authority meeting at 5:30 p.m.

Respectfully submitted,

Pat Fisher  
Utility Billing Clerk